

STATE OF TEXAS §  
COUNTY OF CAMERON §  
CITY OF BROWNSVILLE §

**NOTICE OF A PUBLIC MEETING OF THE  
BOARD OF DIRECTORS OF THE  
GREATER BROWNSVILLE INCENTIVES CORPORATION**

**TELECONFERENCE OPEN MEETING**

Pursuant to Chapter 551, Title 5, Section 551.041, of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the Board of Directors of the Greater Brownsville Incentives Corporation (GBIC) will conduct a Meeting on Tuesday, April 20, 2021, at 5:00 P.M. **via Webex Teleconference Meeting by logging on at:**

<https://brownsville.webex.com/brownsville/j.php?MTID=m02594706ab487a93776d032df8c03903>

Password: meeting

This Notice and Meeting Agenda, are posted online at: <http://www.cob.us/AgendaCenter> and at <https://greaterbrownsville.com/board-meeting-agendas/>

The members of the public wishing to participate in the meeting hosted through Webex Teleconference can join at the following numbers:

Or Join by phone  
+1-408-418-9388 United States Toll  
Access code: 187 907 7808

Members of the public who submitted a “Public Comment Form” will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act.

**CALL TO ORDER**

- a) ROLL CALL
- b) INVOCATION

**PROCLAMATION(S)**

Designating May 2-8, 2021 as Professional Municipal Clerks Week in the City of Brownsville and recognizing and honoring the Office of the City Secretary. (Mayor Mendez/Commissioner Neece)

**PUBLIC COMMENT PERIOD**

- **Non-Agenda Items:** Kindly submit a “Public Comment Form” stating the City business or City policy you wish to speak to an hour before the start of the scheduled meeting time with the City Secretary. Forms are not reserved for anyone nor may time be deferred to anyone. PowerPoint presentations may not be accommodated. This period is limited to five (5) speakers with a time limit of three (3) minutes per speaker.

- **Agenda Items:** Kindly submit a “Public Comment Form” stating which item(s) on the agenda you wish to speak to an hour before the start of the scheduled meeting time with the City Secretary. Speakers will be allowed to address the Commission on the agenda item before it is to be considered. The speaker is limited to three (3) minutes.
- **Time Limits:** The City Commission shall have the discretion to modify its regulations regarding time limits on public comment if necessary. For example, the time limit may be shortened to accommodate a lengthy agenda, or it could be lengthened to allow additional time for discussion on a complicated matter or if there is a need for an interpreter.

## WORK SESSION(S)

As a governmental body, the City Commission will not vote or take any formal action on any items discussed in the work session portion of the agenda.

- 1) Presentation of Employee Handbook update by Organizational Development & Human Resources (OD&HR)

## CONSENT AGENDA ITEM(S)

The following are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- 1) Approval of the following Minutes:
  - a) Regular Meeting of April 06, 2021
- 2) Consideration and **ACTION** to exercise first one (1) year option term as outlined in contract ASC-14-1218 with Crawford, Murphy and Tilly, Inc (CMT) to continue providing Air Service Development Consulting Services for the Brownsville South Padre Island International Airport (BRO) for an amount of \$81,576.00, as budgeted. (Airport Department)
- 3) Consideration and **ACTION** authorizing the City Manager to approve one (1) year term option to the Master Agreement between the City of Brownsville and Garver, Inc., for Professional Architectural & Engineering Consulting Services, as needed. (Airport Department).
- 4) Consideration and **ACTION** authorizing the City Manager to approve a one (1) year term option between the City of Brownsville and One Stop Janitorial Services to provide janitorial services for the Brownsville South Padre Island International Airport in the amount of \$312,464, as budgeted. (Airport Department).
- 5) Consideration and **ACTION** authorizing the City Manager to approve a one (1) year extension to the Master Agreement between the City of Brownsville and Jviation Inc., for Professional Architectural & Engineering Consulting Services for Brownsville South Padre Island International Airport (Airport Department).
- 6) Consideration and **ACTION** to approve **Resolution 2021-029** to authorize the update of the delegation of Signature of Authority Approval for the Texas Department of Transportation (TxDOT) for the eGrants system. (Multimodal Transportation - Transit)

- 7) Consideration and **ACTION** to amend CMG Consulting Group professional services agreement to include phases two (2) and three (3) scope of work in the amount of \$43,750 for development of Broadband, Automated Metering Infrastructure (AMI), and Streetlight Retrofitting project. (City Manager's Office)
- 8) Consideration and **ACTION** to approve **Resolution Number 2021-030** finding that American Electric Power (AEP) Texas Inc.'s application to amend its distribution cost recovery factors to increase distribution rates within the City should be denied; authorizing participation with the cities served by AEP Texas; authorizing hiring of legal counsel; finding that the City's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and legal counsel. (City Manager's Office.)
- 9) **SECOND READING** and **ACTION** on **Ordinance Number 2021-1582** supplementing and amending Ordinance No. 2013-1582 relating to the issuance of the city of Brownsville, Texas utilities system commercial paper notes, series a; authorizing the amendment of the credit facility related thereto; resolving other matters incident and related to the amendment of the credit facility, including the approval, execution and delivery of an amended reimbursement agreement, bank fee letter, and approving an offering memorandum in connection therewith; resolving other matters related. (Financial Services/Brownsville Public Utilities Board (BPUB))
- 10) Consideration and **ACTION** to award the purchase and delivery of two (2) John Deere 2550 PrecisionCut Triplex Mower, two (2) John Deere GATOR<sup>TM</sup>TX Turf, and one (1) John Deere 7700A PrecisionCut Fairway mower via BuyBoard contract #611-20 in the amount of \$158,823.46, as budgeted. (Parks & Recreation Department.)
- 11) Consideration and **ACTION** to award request for bids IFB # EMI-30-0421 to Rio Elevator Company, Inc. for elevator maintenance and repair service for City of Brownsville facilities in the amount of \$85,020, as budgeted. (Internal Services)
- 12) Consideration and **ACTION** on an Interlocal Agreement between the City of Brownsville and UT School of Public Health in the amount of \$27,500 for Telehealth Plan. (City Manager's Office)

## **PUBLIC HEARING(S)**

- 1) Public Hearing required by Section 147(f) of the Internal Revenue Code relating to the issuance of City of Brownsville, Texas General Obligation Refunding Bonds, Series 2021 (AMT) to refinance certain improvements at the Brownsville/South Padre Island International Airport. (Financial Services)
- 2) Public Hearing and **ACTION** on **FIRST READING** on **Ordinance Number 235-2021-001**, to amend the Zoning Map from Commercial Corridor (CC) to Regional Center (RC) for a tract of land being 0.617 acre out of Lot 1, Block 110 of El Jardin Re-subdivision, Cameron County, Texas, located at 1302 North Minnesota Avenue, Brownsville, Texas 78521, as shown in Exhibit "A". (District 2) (Planning & Redevelopment Department)
- 3) Public Hearing and **ACTION** on **FIRST READING** on **Ordinance Number 235-2021-002-CO**, to partially remove a Conditional Overlay from Commercial Corridor-CO (CC-CO) to allow food establishments for a tract of land being 2.32 acres, more or less, out of a certain 2.73 acre tract in a certain 11.32 acre tract in Share Twelve (12), Espiritu Santo Grant, Cameron County,

Texas, located at 940 West Ruben Torres Boulevard, Brownsville, Texas 78520, as shown in Exhibit "A". (District 4) (Planning & Redevelopment Department)

- 4) Public Hearing and **ACTION** on **FIRST READING** on **Ordinance Number 235-2021-003-S**, to allow a used car lot in Regional Center (RC) for a tract of land being 0.617 acre out of Lot 1, Block 110 of El Jardin Re-subdivision, Cameron County, Texas, located at 1302 North Minnesota Avenue, Brownsville, Texas 78521, as shown in Exhibit "A". (District 2) (Planning & Redevelopment Department)

#### **ITEMS FOR INDIVIDUAL CONSIDERATION(S)**

- 1) Consideration and **ACTION** to authorize the City of Brownsville Multimodal Transportation - Brownsville Metro to offer free rides on Customer Appreciation Day, May 21, 2021. (Multimodal Transportation - Transit)
- 2) Consideration and **ACTION** to award contract for the Street & Drainage Improvement Project for Jose Marti Blvd, Calle Nortena, Calle Costa Rica and Calle Buenos Aires located in District 3 for the amount of \$4,090,547.25 to RG Enterprises LLC, IFB# SPD-18-0121, as budgeted in Capital Improvement Plan (CIP). (Engineering & Public Works)
- 3) Consideration and **ACTION** to award contract for Land Development Permitting Software System; installation services, data migration services, programming, and staff training services with Carahsoft Technology, utilizing Accela E-Government Solutions software and Byrne Software Technologies implementation services, PLM-0600121, in the amount of \$947,165.92, for three-year software platform (92) user licenses agreement; and implementation services, staff training and custom programming. (Planning & Redevelopment Department)

#### **BOARD APPOINTMENTS**

- 1) Consideration and **ACTION** on **Resolution Number 2021-025**, to appoint three (3) regular members and four (4) alternate members to the Board of Adjustment (BOA). (Planning & Redevelopment Department)

#### **EXECUTIVE SESSION**

- 1) Consultation with attorney to receive confidential legal advice pursuant to Section 551.071(2) of the Texas Government Code, regarding the acquisition of information on the recent power outages process and other related matters, in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. (City Attorney's Office)

#### **POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION**

NOTE: The City Commission of the City of Brownsville reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

**ADJOURNMENT**

**NOTE:** The Greater Brownsville Incentives Corporation and the City of Brownsville does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Organizational Development & Human Resources Department at 956/548-6037 (voice or Relay TX) by Monday, April 19, 2021, no later than 5:00 P.M., to make proper arrangements.

By: John F. Cowen, Jr.  
Chair, GBIC, Board of Directors

Signed this 16<sup>th</sup> day of April, 2021 at 4:17 p.m. in Brownsville, Texas.

BY:



Elsa Galvan, GBIC Executive Assistant/Recording Secretary

I certify that a copy of the **April 20, 2021**, Agenda of items to be considered by the Brownsville City Commission was posted on the Bulletin Area at City Hall – Federal Building, on April 16, 2021. I further certify that the Agenda was posted on the City’s website and the Greater Brownsville Incentives Corporation Agendas webpage and can be downloaded by accessing: <http://www.cob.us/AgendaCenter>



Laure Morgan, City Secretary, TRMC, CMC, CPM